creative ARTS EAST

Trustee Recruitment Pack

See what a difference the arts can make...









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Overview

Creative Arts East is seeking new Trustees to join our Board and dedicated team, helping to guide our strategic direction, champion our mission and help ensure our long-term sustainability.

We are looking for people who share our values and who can also bring fresh perspectives, skills and lived experiences. Whether you're an experienced trustee or new to the role, we welcome applications from people of all backgrounds, especially those underrepresented in the arts and charity sector. We are committed to building a diverse board reflecting the communities we serve.

We are an equal opportunities employer and hold Investors in People status.

Please note: Trustee roles are voluntary. No prior Trustee experience is required — we'll provide full support, mentorship, and training.



About Us

For over 30 years, Creative Arts East has used creativity to enrich the lives of people in rural and underserved communities across Norfolk, and beyond, improving access to the arts and supporting health, wellbeing, and education, through events and engagement programmes.

Working in partnership with voluntary, public, and private stakeholders, we deliver live performances, cinema and tailored creative projects in community spaces such as village halls, schools, pubs, and libraries. Each year, we strive to support 600+ events across 70+ communities, helping to enable over 30,000+ meaningful audience experiences.

In 2024, we set out a new 10-Year Vision and Strategy (2024–2034) aimed at strengthening and stabilising our organisation whilst making considerable strides towards realising our Mission and Aims.

We’re proud to be an Arts Council England National Portfolio Organisation and a registered charity, supported by a diverse range of funders/income streams.

Click here to read more about us on our website



We value:

Collaboration
We believe in the power of partnership, working hand in hand with the very communities we serve and sector we represent.

Ambition
We strive to embed artistic excellence and system innovation in all we do.

Equality
We believe in democratising cultural provision so that arts can be accessible for as many people as possible.

Trustee Position Details

We're looking for:

- A commitment to our mission and values
- Strategic thinking and sound judgement
- Willingness to contribute your time, expertise and support
- People from all walks of life and with a range of experiences.

Overall, we seek individuals with a commitment to and passion for community engagement through the arts.









What you'll gain from being a Trustee with Creative Arts East:

- A meaningful opportunity to support arts and culture in the East of England
- Experience in charity governance and leadership
- A chance to work with a vibrant and dedicated team and Board
- The opportunity to contribute to the strategic planning and decision-making of an experienced and well-established registered charity
- Being a local champion for creativity and community

We’re driving change in three key areas:

Access
Greater equity of access to creativity

Health & Wellbeing
Reduced health inequalities

Education
Improved skills, knowledge and aspirations

What we’ll ask of you:

- To attend quarterly meetings (held in Norwich and/or online)
- Occasional support and advocacy - attending team meetings, events or Board sub-committees
- To bring your expertise, insight and networks to help us grow and thrive
- To act as an ambassador for the organisation and supporting our fundraising and advocacy
- To act in the best interests of the organisation, uphold its values, and work collaboratively with fellow board members and staff.

The maximum time likely to be required by each Trustee is approx. 32 hours across the year, inclusive of meeting preparation and attendance.

Interested in joining us?

Click here to download our application form

For further details or for an informal chat before applying, please contact Julie Webb-Rees, Office Manager at julie@creativeartseast.co.uk



creative ARTS EAST

Improving quality of life through creativity.

Creative Arts East

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